

# **Data protection information for customers, suppliers and interested parties of Wiegand-Glas**

## **in accordance with the EC General Data Protection Regulation (EC-GDPR)**

This document serves to comply with our obligation to show transparency and to provide information to our contractual partners and contacts. Processing of your personal data is carried out for all the following companies of the Wiegand-Glas group in a uniform manner and within the responsibility of central divisions, taking into account the rights to which you are entitled according to the legal data protection regulations.

The Wiegand-Glas group consists of the following companies:

- Wiegand-Glas Holding GmbH
- Bayerische Flaschen-Glashüttenwerke Vertriebs-GmbH
- Wiegand-Glashüttenwerke GmbH
- PET-Verpackungen GmbH Deutschland
- Wiegand-Logistik GmbH
- Glas-Cycle GmbH

### **Responsible authority/Data protection officer**

Bayerische Flaschen-Glashüttenwerke Wiegand & Söhne GmbH & Co. KG  
Otto-Wiegand-Straße 9  
96361 Steinbach am Wald

Contact details

Phone: +49 9263 80-0

Mail: [mail@wiegand-glas.de](mailto:mail@wiegand-glas.de)

[www.wiegand-glas.de](http://www.wiegand-glas.de)

Contact details of the data protection officer

Mail: [datenschutz@wiegand-glas.de](mailto:datenschutz@wiegand-glas.de)

### **Categories/Source of data**

Within the contractual relationship and for initiating contracts with your employer/client we process the following personal data:

For business customers:

- Contact details (e.g. first/family name of the current and, if applicable, previous contact persons as well as name supplements, company name and address of the customer (employer), phone number including extension, business mail address)
- Occupational data (e. g. position within the company, division)

- Other data from the documents provided

As a matter of principle, you provide us with your personal data during initiation of the contract or during the current contractual relationship.

### **Purposes and legal bases of data processing**

Processing of your personal data will always be in compliance with the EC-GDPR regulations, the (new) Federal Data Protection Act stipulations and any other relevant legal provisions.

Processing of your personal data is performed only for the purpose of realising pre-contractual measures (e. g. preparing quotations for products or services) and for fulfilling contractual obligations (e. g. for rendering our services or for processing orders/payments) (Art. 6, par. 1 lit. f EC-GDPR), or if we are legally bound to process data (e. g. due to tax regulations) (Art. 6 par. 1 lit. c EC-GDPR). These are the purposes for which personal data was originally collected.

Processing of your data is based on our legitimate interest in contacting your employer/client and yourself as contact person. Should you object to this for reasons arising from your particular situation, we will no longer process your data unless there are compelling reasons on our side which are worthy of protection and which outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims. Please note that we can no longer get into contact with you in case of a justified objection.

A privacy permission rule can, of course, also be considered consent (Art. 6 par. 1 lit. a EC-GDPR). Before giving consent, we will inform you about the purpose of the data processing and about your right of withdrawal according to Art. 7 par. 3 EC-GDPR.

For the detection of criminal offences, your personal data will only be processed under the conditions of Art. 10 EC-GDPR.

### **Data storage time**

As soon as your data is no longer required for the above-mentioned purposes or if you have withdrawn your consent, we will delete it. We will not store your data beyond the bounds of the contractual relationship with your employer/client unless we are obliged or entitled to do so. The German Commercial Code or the Tax Code, for instance, rules that documents such as invoices or orders have to be stored by us, which can mean a retention period of up to 10 years. Warranty or product liability obligations as well as statutory retention periods under commercial or tax law may be additional reasons for retention.

### **Recipients of data/recipient categories**

In our company we make sure that your data will be made available only to those divisions and persons that need it to fulfil our contractual and legal obligations.

In many cases, service providers support our specialist divisions in fulfilling their tasks. We entered into the necessary data protection agreements with all service providers.

## **Rights of data subjects**

Your rights as a data subject are regulated in Art. 15 – 22 EC-GDPR.

These include:

- The right of information (Art. 15 EC-GDPR)
- The right of rectification (Art. 16 EC-GDPR)
- The right of cancellation (Art. 17 EC-GDPR)
- The right to limit processing (Art. 18 EC-GDPR)
- The right to object to processing (Art. 21 EC-GDPR)
- The right to data transfer (Art. 20 EC-GDPR)

To assert these rights, please contact: [datenschutz@wiegand-glas.de](mailto:datenschutz@wiegand-glas.de). The same applies if you have questions about data processing in our company or if you wish to revoke your consent.

## **Right of appeal:**

You are entitled to appeal to a privacy regulating authority.

## **Intention to transfer data to a third country**

We will not transfer data to third parties (outside the European Union or outside the European Economic Area) unless it is necessary or legally required for processing and dealing with contracts or deliveries, or if you have given us your consent to do so.

Your personal data will not be transmitted to any service providers or group companies outside the European Economic Area.

## **Obligation to provide data**

Processing of your data is done on the basis of a justified interest, as otherwise we cannot get in contact with our (future) contracting party.

## **Automated case-by-case decisions**

Our decision-making is not based on purely automated processings.